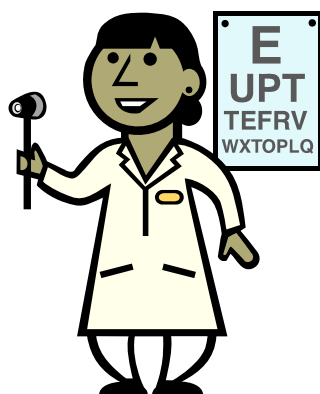


# ***HEALTH SERVICES HANDBOOK FOR FAMILIES***



## ***GUIDELINES & PROCEDURES FOR CHILDREN & PARENTS/GUARDIANS***



***- 2006 -***

## **TABLE OF CONTENTS**

Immunization Requirements	2
Absence: Calling in to Verify	2
Absence: Excuse Notes and Lateness Excuse	2 – 3
Accidents & Injuries (Pupil Responsibilities)	3
Accident Insurance Forms	3
Casts/Crutches/Sutures/Wheelchairs	3
Children Ill/Injured Near the End of the School Day	3 – 4
Common Injuries in the School Environment	4
Communicable Diseases	4
Communications From the Nurse	4 – 5
Communication to the Nurse	5
Contagious illnesses and Risks to Pupils and Staff	5
Disclosure – Medical History	5
Eating and Sleeping Disorders	5
Emergency Forms	5
Exemptions From Physical Education Classes	6
First Aid Kits	6
Food Allergies	6
Glasses and Hearing Aids	6 – 7
Health Education Curriculum	7
Health Education Resources	7
Home Instruction	7 – 8
Hospital Designation/Emergency Transport	8
Illness at Home and Return to School	8
Infirmery (Nurse’s Health Office)	8 – 9
Medical Appliances	9
Medical Exams (Required)	9
Medication – End of Term Procedures	9 – 10
Medication (Procedures)	10
Mosquito and Bee Seasons	10
New York State Health Department	10
Personal Hygiene	10 – 11
Quarantine (Isolation)	11
Referrals to the Nurse	11 – 12
Screenings Conducted by the School Nurse	12

Dear North Bellmore Pupils, Families and Staff:

On behalf of the district school nurses and administrators, we urge you to become familiar with the contents of this publication. Our goal is to promote the health, safety, and welfare of all who use our district schools. Please take time to familiarize yourself with the various procedures and guidelines. Make sure to call the school on a timely basis if you have any health or medical issues, or questions regarding this handbook.

Thank you for your attention to this publication and good health to all!

**School**

**Nurse**

**Principal**

Park Avenue School

Kelly Lederer, R.N.

Michael Wolk

Saw Mill Road School

Marge Boyarsky, R.N.

Fran Bennett

Dinkelmeyer School

Chris MacLeod, R.N.

Faith Skelos

Newbridge Road School

Mirella Condoluci, R.N.

Marilyn Hirschfield

Jacob Gunther School

Susan Montalbano, R.N.

Marie Testa

Martin Avenue School

Mary Schwarz, R. N.

Mark Wiener

In order to reach any of the people listed above, please dial 992-3000, and follow the menu prompts to your child's school.

---

**NORTH BELLMORE UNION FREE SCHOOL DISTRICT**

**BOARD OF EDUCATION**

Rosemarie Corless

Nina Lanci

Mary Oporto

Joseph Perrone

Irma F. Wilk

**ADMINISTRATION**

Dominic F. Mucci

Superintendent of Schools

Marilyn Johnson, Ed.D.

Assistant Superintendent

Toni A. Cincotta

Assistant to the Superintendent

Carol Eskew

Director of Special Education

Christopher Milano

Director of Facilities

Jaspan Schlesinger Hoffman LLP

Counsel

Dr. Suanne Kowal-Connelly

School District Physician

## IMMUNIZATION REQUIREMENTS

### Grace Period to Submit Documents:

1. All kindergarten pupils entering school must have complete Immunization records on file, reviewed and approved by the school nurse, in order to start classes.
2. All “transfer pupils entering grades 1 – 6 (or ILP – Special Education Program) have the following grade periods to file complete immunization documents:

In-state transfer – 14 days

Out of state/international transfer – 30 days

Failure to submit complete immunization transcripts following grace periods will result in suspension of school privileges (unless or until documentation is subsequently submitted).

### Special Circumstances: (Confer with the school principal as to procedures.)

- Child with *religious dispensation* wherein no immunizations are prescribed
- Child with *medical/health dispensation* wherein no immunizations or partial immunizations are prescribed
- Child with *legal dispensation* where no or partial immunizations are recommended by the court (possibly due to medical or religious reasons addressed above)
- Child with prescribed timetable to receive mandated immunizations over the course of several months, as is sometimes the case with international arrivals who receive vaccinations at medically prescribed intervals
- The principal will in turn review specific cases with the Superintendent of Schools as to procedures to follow and necessary supporting documentation that must be provided

### FYI – INTERNATIONAL IMMUNIZATION DOCUMENTS:

The family is responsible for providing a written translation of all records so that the school nurse can determine if there is equivalence with NYS mandates.

### ABSENCE: CALLING IN TO VERIFY:

- ***Call your school nurse to report absence or lateness before 8:45 a.m.*** Leave a message on the voice mail system. This is available 24 hours a day.
- Be sure to identify yourself and your relationship to the child. Please include in your message the reason for the absence or lateness.
- You must call in ***EVERY DAY*** that your child is absent unless you specify the child will be out for a given number of days.
- If you forget to call the school, the nurse will ***attempt*** to verify the absence starting at about 9:00 – 9:15 a.m. This is for the safety and welfare of your child.

### ABSENCE EXCUSE NOTES & LATENESS EXCUSE:

- Send in a note on the first day your child returns to school from being absent for any reason.

- The note should include the full name of the child, grade level, teacher, date(s) of absence, reason(s) for absence, signature of parent or guardian, date of note.

### **ACCIDENTS & INJURIES (PUPIL RESPONSIBILITIES):**

Please remind your child of the following:

- Pupils must promptly inform a staff member if they become ill or injured.
- All symptoms should be disclosed.
- Pupils must have permission from a staff member to see the nurse. Children must also visit the nurse if requested to do so by a staff member.
- Pupils should permit the nurse to assess their illness or injury and provide proper treatment as necessary.
- If requested to do so, children should report back to the nurse for follow up visit(s).
- Pupils must abide by the recommendation(s) of the school nurse to rest, sit out or modify certain activities, following a referral for illness or injury.

### **ACCIDENT INSURANCE FORMS:**

If your child sustains a significant injury at school:

- Contact the school nurse and ask for an Accident Insurance Claim Form. This insurance is in excess of any primary coverage carried by the family.

You must first submit claims to your insurance carrier and then submit the Accident Insurance Claim Form to the Business Office at the North Bellmore UFSD, for any outstanding medical expenses not covered by your provider.

### **CASTS/CRUTCHES/SUTURES/WHEELCHAIRS:**

- *Contact the school nurse if your child will be coming to school with any of the items listed above.*
- The nurse, in consultation with the principal, will advise you of special arrangements, program modifications and/or restrictions.
- Please note: pupils **will not** be permitted to participate in physical education classes, recess activities, intramural, or extra-curricular activities involving games, etc.
- The family must present a letter from a physician stating when a child may resume the physical activities listed above.
- Contact the Assistant Superintendent at 992-3000, ext. 4002, if your child is unable to come to school for an extended period of time due to a serious injury, surgery, rehabilitation, etc., or if your child requires the extended use of a wheelchair or crutches.
- Also, see section on *Home Instruction*.

### **CHILDREN WHO ARE ILL OR INJURED NEAR THE END OF THE SCHOOL DAY:**

The school nurse will make a determination as to whether a sick child is able to leave school at the end of the day. This would apply to those situations where a pupil might be walking home, riding a bicycle, taking a school bus, etc. (in lieu of being met by a parent or guardian or chaperone for an escort home by car for example). The nurse will attempt to contact the family prior to dismissal to discuss the medical status and the feasibility of the child leaving unescorted to an after school destination. In those instances where the nurse

feels it more prudent for the child to stay at school pending the arrival of a parent, guardian or escort, it is assumed the designated chaperone will arrive not later than 30 minutes after dismissal time.

### **COMMON INJURIES IN THE SCHOOL ENVIRONMENT:**

Children have accidents at school in much the same way they have them at home or in the neighborhood. Indeed, some youngsters seem to be accident prone due to either reckless or aggressive play, clumsiness, or not taking proper precautions. The following list highlights the type of accidents we frequently encounter:

- falls (intentional or unintentional), slips down stairs, turning around and not watching where one is going
- collisions – during a game
- jumping (off stairs) or from playground apparatus
- injuries incurred during an altercation with another pupil
- tipping backwards off chairs
- poking oneself (with a pencil for example)

Please remind your child to be as careful as possible in the school setting! Encourage them to follow school rules and to exercise care and caution at all times. Teach your child how to prevent accidents/injuries to themselves and others!

### **COMMUNICABLE DISEASES:**

The school nurse will send a *Health Alert* letter to the families (in a class), if/when a child has a diagnosed case of:

- Chicken Pox
- Strep Throat
- Head Lice
- Fifth Disease
- Other contagious illness(es) that require a mandatory advisory letter.

### **COMMUNICATIONS FROM THE NURSE:**

- The nurse will use his/her clinical discretion in promptly calling parents about significant injuries or illness
- If the nurse is unable to reach the family or designated emergency contacts, a note may be sent home with the child
- The nurse will typically try to contact the family if the child:
  - has a serious injury, vomits, has fever, etc.
  - has taken a significant fall
- The nurse does not call the family for every minor referral. It is expected that children will tell their family (after school) if they went to the school nurse, even if it was for a minor matter.

### **COMMUNICATION TO THE NURSE:**

Call or write the nurse in a timely manner if:

- the child is taking medication at home
- the child has a confirmed contagious illness

- the child will be undergoing diagnostic tests, treatments, surgeries, rehabilitation, etc.
- other pertinent medical or health information if available

Please keep the school nurse informed as to significant developments in your child's medical profile.

### **CONTAGIOUS ILLNESSES & RISKS TO PUPILS AND STAFF:**

Children who have communicable diseases should not return to school unless and until a medical doctor certifies that they no longer pose a risk of contagion to others in the school environment. It is imperative that parents and guardians of children who have contagious illnesses make absolutely sure their child is healthy and ready to resume their schooling. Please remember that certain children and staff may be especially vulnerable to coming in contact with a youngster who has a communicable sickness. ***This would include youngsters or staff who are transplant recipients and/or staff members who are pregnant. Exposure to contagion may cause catastrophic results to unborn children as well as to the mother.***

Your cooperation in this matter will be greatly appreciated by all pupils and staff members who are entitled to study and work in a safe environment.

Remember that you are responsible for obtaining a doctors note verifying that your child is now healthy and ready to resume classes without any risk of contagion to other children or adults at the school.

### **DISCLOSURE – MEDICAL HISTORY:**

Parents and/or guardians are requested to provide the school with a ***complete*** and ***accurate medical history*** of their child/children. We ask for your cooperation in this regard at the time of registration and subsequently once your child is enrolled.

- Make sure to keep the school nurse posted as to significant illness/injuries, etc. during the school term (as well as when school is not in session). Our goal is to protect your child in the school environment if he/she has a medical need or crisis.

### **EATING & SLEEPING DISORDERS:**

Please discuss with the school nurse if your child has problems with such disorders as anorexia, bulimia, compulsive over-eating, etc. Likewise, brief the nurse if your child has sleeping disturbances which might impact on alertness or attentiveness in the school environment.

### **EMERGENCY FORMS:**

- ***Make sure to file the forms promptly and keep the information current and accurate.***

A few reminders:

- provide the names of several contact persons
- make sure the contacts are available during school hours
- designate contacts who can arrive at the school within 30 minutes after being called
- if you use answering machines, beepers-pagers, voice mail, etc., be sure to frequently check for messages from the school, and please call back promptly
- leave special instructions for the school nurse if you are going out of town (in case of an emergency involving your child)
- notify the school if any phone numbers change during the year

## **EXEMPTIONS FROM PHYSICAL EDUCATION CLASSES:**

Your child must participate in physical education classes unless you send in a note from a **PHYSICIAN** indicating a **temporary exclusion** from participating. Likewise, you need to have the doctor send in a note when the child is once again cleared for full physical education activities.

The school nurse may also exempt your child from a PE class if the youngster is ill or injured on the day of the assigned PE program. If a parent/guardian wants their child to miss a PE class due to a medical problem not yet brought to the attention of a doctor, the parent must send the school nurse a note requesting a one session cancellation.

## **FIRST AID KITS:**

Field trip chaperones routinely carry a first aid kit on all field excursions away from the school. Please confer with the school nurse if you feel special items need to be added to the kit based on a unique medical condition your child may have.

## **FOOD ALLERGIES:**

Be sure to inform the school nurse if your child has any known food allergies. It is imperative that you brief the nurse if the youngster has serious allergies which could be life threatening, such as those which cause anaphylactic shock. You should also train your child as to the following:

- only consume your own snack or lunch
- do not share snacks or lunch with others
- do not remove an allergic food from a snack or lunch thinking it's now safe (e.g., do not remove peanuts from a "trail mix," because a residue of the peanut dust may get on the raisings, etc., and this might cause a reaction in a highly sensitive individual)
- do not ingest party food(s) if you are unsure of the ingredients – keep a supply of safe snacks in the classroom for your child when or if there is a special celebration in progress.

Parents should confer with the school lunch director as to specific cafeteria foods and whether any ingredients might be potentially harmful.

Resource:

The Food Allergy Network (Fairfax, Virginia) – 1-800-929-4040

## **GLASSES & HEARING AIDS:**

If your child wears glasses or contact lenses and/or hearing aides, please discuss seating arrangements in the classroom with the teacher. It will also be important for the teacher to know when and if the child has discretion in wearing the glasses (for example).

If the school nurse notifies you of a potential hearing and or vision problem as a result of screening, please follow up with further medical evaluation and advise the school of the findings. Likewise, if a health care professional prescribes glasses, etc., we urge the parent to follow recommendations! Children who have difficulty seeing and hearing in the classroom are at a considerable disadvantage.



Each year we have several youngsters in the schools who do not have or do not wear glasses, which makes learning much more challenging and problematic for them.

### **HEALTH EDUCATION CURRICULUM:**

The children in the North Bellmore Public Schools receive an extensive health education syllabus in grades K-6. There are appropriate grade level topics and activities/lessons/projects/assemblies that deal with these major units:

- personal health and safety (at school, in the home & community)
- AIDS prevention
- abduction prevention
- health and science
- substance abuse prevention, including drugs, alcohol, and tobacco
- numerous mental health programs, including conflict mediation, social skills development, transition to middle school, etc.
- puberty orientation film/lecture and discussion for grade 4 girls (program conducted by Prevention Office Staff)

In addition, the local PTA's and PTA Coordinating Council sponsor annual health education evening seminars and lecture/discussion programs for children in grades 5 & 6 and their families. Likewise, the community periodically sponsors a Saturday Wellness Fair for children and parents featuring a wide array of health care programs, professionals, and special services available in the community.

While the professional education staff does a great deal to provide information to children about health, medical, and safety issues and concepts, we do expect and anticipate that parents and guardians will also play a most active and essential role in teaching children about these areas!

**FYI:** we also have in place an Emergency Management Plan and Crisis Intervention model in the event of a very serious calamity or catastrophe which should befall our children, staff, families or community. The administrative staff, clinical team members, and faculty/staff in our respective schools and central office are ready to respond in the event of a crisis or tragedy.

### **HEALTH EDUCATION RESOURCES:**

The Nassau County Department of Health publishes a directory of resources available to school personnel, parents, PTA groups, etc. Please contact the school nurse if you have a specific topic which you would like more information about. Many local health associations and agencies have the following resources available:

- printed materials, brochures, flyers, posters, etc.
- audio visual materials, video tapes
- speakers bureau (consultants for educational programs)
- listing of support group programs for children and/or families
- contact persons to expedite requests for information

### **HOME INSTRUCTION:**

Please contact the Assistant Superintendent if your child is unable to attend school due to any of the following circumstances:

- injuries which prevent mobility, e.g., broken leg or hip
- surgery followed by at-home convalescence
- protracted illness
- other medical recommendations that child should not or cannot attend school

The Assistant Superintendent will inform you of the procedures to follow in obtaining necessary medical documentation to support the concept of temporary home instruction, pending clearance to resume studies at the school. If approved for home instruction, a certified teacher will be recruited to come to the home for one hour per day to tutor the child. The tutor will confer with the school staff as to the child's progress and status before, during, and after the period of home instruction.

### **HOSPITAL DESIGNATION/EMERGENCY TRANSPORT**

In the event your child needs medical transport from the school by ambulance to a local hospital:

We are authorized to have your child sent to Nassau University Medical Center (NUMC) for evaluation or emergency treatment. This procedure will be followed unless a parent (when time and/or the situation permits) makes alternate arrangements to have their child transported to a medical facility of their choosing. In cases of extreme urgency, the paramedics on the scene will make the determination as to where it is best to take the child for critical care support.

### **ILLNESS AT HOME AND RETURN TO SCHOOL:**

Use very careful discretion in deciding to send a child to school if the youngster is not feeling well or if they are still recuperating from an illness. ***We recommend that children must be at home for at least 24 hours following a fever, virus, or vomiting.***

*In cases of strep throat:*

Children should remain home until negative results are obtained on the 24 hour culture.

*In cases of confirmed strep throat:*

Children must be on antibiotic for at least 24 hours before returning to school.

When children re-enter school they should pose ***no risk of contagion to others***. Likewise, you will avoid a premature return to school of your own child, which will minimize relapse or complications.

Your cooperation in these matters will be greatly appreciated by other children, their families, and our faculty, staff and guests.

### **INFIRMARY (NURSE'S HEALTH OFFICE):**

The Infirmary in each school is designated to provide acute care for pupils, staff, or guests who experience first aid needs or medical emergencies in the school setting. The office is staffed by a registered nurse (RN), who will provide initial assessment of a patient's condition as well as the following:

- recommendation for treatment and/or return to class
- brief rest period, as necessary
- brief quarantine in cases of suspected contagion to others

- need to leave school for home recuperation or further medical evaluation or treatment

***We do not have facilities or staff to care for sick or injured children for extended period of time.*** Thus, if the nurse calls you at 9 a.m. to tell you your child has a fever and needs to go home, it would be inappropriate for you to leave the child in the nurse's care for several hours. It is especially important for the child that is ill to leave school promptly in order to rest or seek medical attention. This in turn will hasten a return to good health and a return to school. Likewise, the children and staff at the school will be less vulnerable to a transmitted communicable disease which enhances their health and lessens the risk of illness.

#### **MEDICAL APPLIANCES (Also see DISCLOSURES):**

In the event your child needs to come to school with any type of medical appliance, it will be necessary for you to have the prescribing physician write a note to the school nurse. The note should contain the following information:

- a description of the appliance and its intended function or use
- procedural guidelines, if any
- other helpful information or guidance, i.e., anticipated length of time to be used

Please confer with the nurse if you have questions in regard to medical appliances to be worn for either a short period, long period, or permanently.

#### **MEDICAL EXAMS (REQUIRED):**

- Pupils in kindergarten, 2<sup>nd</sup> and 4<sup>th</sup> grades, plus transfer pupils at any grade level, must have a physical exam.
- The date of the report must coincide with the school year the child is enrolled in.
- You may choose to use a private physician or take your child to a clinic.
- The report from the doctor or clinic must reach the school nurse within 30 days after the school term begins or a transfer pupil enrolls.
- If we do not have a physical exam report on file by November 1st, the school district doctor will examine the child at school – usually prior to December 1<sup>st</sup>.
- The school nurse is present during this exam and will contact the family only if the doctor expresses any concerns or makes specific recommendations for follow-up medical care.

#### **MEDICATION – END OF TERM PROCEDURES:**

Please note the following parent responsibilities:

- ***You must come to the school to claim any remaining prescription or non-prescription medications.*** Please come in on the last day of school or within 3 days after the term ends.
- We will not release leftover medications to any child to carry back home. Nor will we send medications home with bus drivers acting as couriers.
- Children who attend CAP at Gunther or ALPHA at Saw Mill Road: the family is responsible for picking up any and all medications from Gunther or Saw Mill Road School.

For safety and security reasons, we do not store medications in the school over the summer. Parents must come back in September with current prescriptions which clearly indicate instructions effective September 1<sup>st</sup>, for the new school term.

### **MEDICATION (PROCEDURES):**

The school nurse will dispense any and all medication, including prescription, non-prescription, and over-the-counter medications in accord with New York State regulations and guidelines. ***A DOCTOR'S NOTE IS REQUIRED FOR ALL MEDICATIONS, INCLUDING OVER-THE-COUNTER.***

Please review with the nurse the following:

- parents' or guardians' responsibilities
- field trips
- procedures if a school nurse or substitute nurse is *unavailable* to dispense medication
- medication only taken at home
- record keeping procedures
- procedures if parent or physician wishes to change medication guidelines
- end of term procedures (leftover medications)
- guidelines if child attends CAP/ALPHA at another school

**\*FYI** - The family must bring in all medications in a labeled (original) pharmacy container along with the written doctor's order(s)/prescription and clear instructions for time of dose/amount of dose/duration (time child will be on medication).

### **MOSQUITO & BEE SEASONS:**

Late spring, late summer, early fall:

Consider having your child wear long sleeved shirts, long pants, and a hat when outdoors in the school environment. Also, consider having the child wear an insect repellent if especially susceptible to bites.

The school nurse has information and resource correspondence re: Lyme disease and tick bites. Please contact the health office if you have any questions. Be sure to thoroughly check your child for ticks when he or she returns from a field trip to any environmental, country or rustic settings.

### **NEW YORK STATE HEALTH DEPARTMENT:**

We always strive to stay in full compliance with the NYS Health Department requirements and procedures. Each school nurse reviews health bulletins and advisories as received from the Health Department. In addition, the nurse completes required surveys and mandated recordkeeping, including monthly reports which outline reportable communicable diseases experienced by children who attend the school. The school nurse will inform families when there are significant new developments in the health standards as set by the state, e.g., changes in immunization requirements, etc.

### **PERSONAL HYGIENE:**

Please remind your child that it is very dangerous to bite or attempt to bite another person! Likewise, spitting is an inappropriate activity and hygienically troublesome. Further, children should be instructed on the need

to use tissues to clear nasal discharges and to keep fingernails at a safe length to avoid accidental scratches to others.

Also, please remind your child not to share any combs, brushes, hair-bands, etc. with other pupils in order to minimize the possibility of outbreaks of lice.

You are asked to further remind children to wash their hands after visiting the lavatory and before eating, if possible. Consider packing moist towelettes in the backpack or lunch box for those times when the child is not near a lavatory.

Of course, parents should carefully oversee the health, hygiene and grooming habits of their child, especially in regard to:

- frequent bathing
- hair care
- teeth care
- toileting and cleanup
- general grooming, including wearing clean and seasonally appropriate clothes to school

The school nurse will contact you if your child is referred for any hygiene concern!

### **QUARANTINE ISOLATION:**

The school nurse has the authority to temporarily place in quarantine any child thought to have a communicable disease or illness. This simply means that the youngster must remain in the nurse's office pending parental notification and parental arrival at the school to take the child for a medical evaluation. The need for preventive/protective quarantine typically occurs when either the child requests to see the nurse or a staff member initiates a referral based on concerned observation(s). If the nurse suspects any contagious illness which may be potentially communicable to other children or staff, the child must be segregated from the general school population until the child is once again deemed healthy and ready to resume classes. (examples – nasal discharge/discoloration; certain rashes)

The nurse will contact the teacher and ask for books or study materials, etc. to be sent to the nurse's office while the child is waiting in quarantine. Likewise, personal items such as coats, backpacks, etc., will be sent to the nurse's office so the child does not have to return to the classroom pending discharge from the school. Our goal is to minimize any/all possible spread of potentially contagious illness!

Remember, it is the responsibility and obligation of all parents to promptly make arrangements for their child to leave the school in cases where possible contagious illness exists. ***This means that someone should come for the child within 30 minutes after the school nurse has contacted the family, or left a message or otherwise tried to reach the family.***

### **REFERRALS TO THE NURSE:**

***Children are not permitted to self-refer to the nurse!*** They must seek the permission and authorization of a staff member to visit the nurse. Children are responsible for fully and accurately disclosing their symptoms and doing so in a timely fashion. Likewise, they are obliged to inform the nurse if their symptoms are getting better/worse as time proceeds. Further, pupils need to confide in the nurse if others in the family are temporarily ill, e.g., siblings that have the flu, as well as their own medical status before they came to school on a given day. In other words, the child (patient) is expected to be forthright in discussing whether he or she

was ill at home or ill over the weekend (before coming to school). Youngsters also need to be candid if they have just been to the doctor or have an appointment pending for a significant medical situation.

The concept of full disclosure by the child is imperative if the school nurse is to formulate an accurate current profile! Withholding pertinent information from the nurse is inappropriate, unacceptable, and potentially dangerous. Likewise, parents are obliged to fully disclose the medical status of their child to the nurse. This is for the safety and protection of the child, as well as the nurse (caretaker), who must have all the facts in order to look after the child in the school setting.

### **SCREENINGS CONDUCTED BY THE SCHOOL NURSE:**

Routine screenings include the following:

- Height – All grades
- Weight – All grades
- Hearing – New entrants: K-1, 2, 3 & 5
- Vision (distance)
- Lice (also checked as reports of suspected cases emerge in a class, as well as when a sibling with a confirmed case in the family is reported)

Other designated screenings:

- Scoliosis (grades 5 & 6)
- Near Vision (kindergarten & transfer pupils)
- Color Vision (kindergarten & transfer pupils)
- Convex Lens Vision (grade 1 & transfer pupils)
- Other screenings that may be mandated by the State Education Department

Screening results are recorded by the nurse on the health record card(s). Parents are informed if there are any concerns or suggestions that the child be taken for more extensive medical evaluations.

### **PLEASE NOTE:**

*All* procedures, guidelines and policies listed in the Handbook re: Health/Medical/Safety are subject to ongoing review and adjustment.

Updated building level and district regulations will be publicized as necessary in a timely fashion.

Your cooperation is appreciated in complying with all stated directives, as well as ongoing amended procedures.

Thank you!