

## **APPOINTMENT AND TRAINING OF CSE AND CPSE MEMBERS**

The Board of Education shall appoint a Committee on Special Education (CSE) and Committee on Preschool Special Education (CPSE) comprised of the following members:

### Committee on Special Education (CSE) Membership:

- a. the parent of the child;
- b. at least one regular education teacher of such child if the child is, or may be, participating in the regular education environment;
- c. at least one special education teacher, or where appropriate, at least one special education provider (i.e., related service provider) of such child;
- d. a representative of the school district who is qualified to provide, or supervise the provision of, specially designed instruction to meet the unique needs of children with disabilities, and who is knowledgeable about the general curriculum and about availability of resources of the district;
- e. an individual who can interpret the instructional implications of evaluation results, who may be a CSE member selected from the regular education, the special education teacher or provider, or the school district representative described above;
- f. at the discretion of the parent or the district, other individuals who have knowledge or special expertise regarding the child, including related services personnel as appropriate;
- g. whenever appropriate, the student with a disability;
- h. a school psychologist;
- i. a school physician, if requested in writing at least seventy-two (72) hours prior to the meeting by the parents, the child, or the school district; and
- j. a parent of a child with a disability residing in the district provided that the parent shall not be employed by or under contract with the school district.

### Subcommittee on Special Education Membership

- a. the parent of the child;
- b. at least one regular education teacher of such child (if the child is, or may be, participating in the regular education environment);
- c. at least one special education teacher, or where appropriate, at least one special education provider (i.e., related service provider of such child;

- d. a representative of the school district who is qualified to provide, or supervise the provision of, specially designed instruction to meet the unique needs of children with disabilities who is knowledgeable about the general curriculum and about the availability of resources of the district;
- e. an individual who can interpret the instructional implications of evaluation results, who may be a member described above;
- f. at the discretion of the parent or the district, other individuals who have knowledge or special expertise regarding the child,

In any meeting held to review or evaluate the status of the preschool child:

1. the child's teacher;

For a child in transition from programs and services provided pursuant to applicable federal law:

1. an appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and
2. the CEO of the municipality of the preschool child's residence shall appoint an appropriately certified or licensed professional to the committee (County Representative). Attendance of the appointee of the municipality shall be required for a quorum.

#### Training of CSE and CPSE Members

The training of qualified personnel is essential to the effective implementation of the Regulations of the Commissioner of Education regarding the education of all students with disabilities.

The Superintendent's designees shall be responsible to the Superintendent for establishing administrative practices and procedures for training all district personnel responsible for carrying out the provisions of Part 200 of the Commissioner's Regulations as well as members of the Committee on Special Education and members appointed by the Board of Education on the Committee on Preschool Special Education.

#### Confidentiality

Confidentiality of all CSE/CPSE meetings shall be in accordance with the Commissioner's Regulations. Administrative regulations will be developed to ensure the confidentiality of all personally identifiable data, information in records whether oral or written, pertaining to a student with a disability.

Adoption date: September 10, 2009